

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN
MINUTES**

DATE: Monday, June 4, 2018
TIME: 6:00 PM
LOCATION: Public Works Facility, 74 Lockehaven Road

PRESENT: Meredith C. Smith, Chair; John W. Kluge, Katherine D.P. Stewart

ADMINISTRATIVE STAFF: Ryan Aylesworth, Town Manager; Alisa D. Bonnette, Assistant Town Manager/Recording Secretary

OTHERS: Kevin DelMastro, Mike Moody, Kurt Gotthardt, Dan Kiley, Bob Cusick, Dwight Marchetti, Ed McLaughlin, Cecilia Aufiero, David L. Stewart and other members of the public

CALL TO ORDER

Mrs. Smith called the meeting to order at 6:00 PM

APPROVAL OF MINUTES

May 21, 2018 Public & Non-Public – Ms. Stewart moved to approve the public and non-public minutes of May 21, 2018 as presented, Mrs. Smith seconded, vote unanimous in favor of the motion, vote 3-0.

Ms. Stewart moved to seal the non-public minutes of May 21, 2018, Mrs. Smith seconded, vote unanimous in favor of the motion, vote 3-0.

May 25, 2018 – Mr. Kluge moved to accept the minutes of May 25, 2018 as presented, Ms. Stewart seconded, vote unanimous in favor of the motion, vote 3-0.

COMMUNICATIONS

Letter of Appreciation – Mr. Aylesworth copied the Selectmen on an email sent to John Pellerin from the owner of Keene Medical who expressed his appreciation to Mr. Pellerin and Kim Withrow for their quick response on a late night Fast Squad call.

BOARD REPORTS

Heritage Commission – Mrs. Smith reported that the Heritage Commission is proceeding with possibilities of the certified local government process. Amherst is a certified local government. Mrs. Smith will talk with Mike Akillian, Director of The Center for Strategic Governance, in the next week or so.

[Note: “The Certified Local Government (CLG) program is designed to provide an opportunity for local governments to become more directly involved in identifying, evaluating, protecting, promoting and enhancing the educational economic value of local properties of historic, architectural and archeological significance.” Source: https://www.nh.gov/nhdhr/programs/cert_loca_govt.html]

TOWN MANAGER'S REPORT

- Review of monthly expenditure report shows we are in a good position. We have about 66% remaining in the budget and about 58% of the year remaining. Not all spending happens in an even format, some happens up front, some at year end. We have had unexpected expenses from some employee retirements.

Mrs. Smith mentioned the school payment. She was informed that would not show on the budget, though it does affect cash flow.

- Review of Town Clerk Year-to-Year Revenue Comparison Report for the month of May shows year to date of \$434K vs. May 2017 at \$417K. So we're up about \$17K from last year.
- New Police cruiser (sedan) purchase, authorized at Town Meeting, has been ordered from Grappone. Grappone had a better deal than Gateway. The cruiser will also be replaced later in the year effectively replacing it at 4-1/2 years vs. 4 years. Grappone will deliver directly to Adamson who will do all of the outfitting. It will be in service in September or October vs. May or June. The order was intentionally delayed to extend the use of the cruiser being replaced (the cruiser also was involved in a minor collision with a deer approx. a week ago).
- Police Chief applications are due by 8:00 AM on June 18 (Monday). Mr. Aylesworth checked with Alan Gould of MRI. The last 2 weeks are usually busier as far as submission of applications. There are currently 9 received – 4 from NH and 5 from out of state, including Alaska. Mr. Aylesworth will be working with Mr. Gould on essay questions for the applicants.
- The Strategic Governance project is underway. Center for Strategic Governance staff met with us last week and will return on June 12. Departments have been directed to complete their working versions by that date. We're a little behind where Mr. Aylesworth would like to be, but he's confident we can make up the delays. Presentations need to be ready before budget deliberations this fall. The plan is to have them ready in July.
- There will be a June 6 hearing with the Long Range Planning & Capital Utilization Committee regarding Town acquisition of Mascoma Lakeside Park property. This entity will recommend or not recommend this transaction to the Governor and Executive Council. The Town and the NH Dept. of Transportation are in agreement on a proposed purchase price, but it must go through the Committee. If approved by the Committee it is unlikely it would not be approved by Governor and Council.
- Route 4 Sewer Hookup Status Report. Jim Taylor contacted most who haven't taken action. For a few property owners we have no contact information other than a mailing address, so they've been sent letters. Some are still searching for a contractor. Others are waiting for their contractor to schedule their work. Some properties have changed hands and responses have been slower than under previous ownership.
- A detailed scope of work is being prepared for Sewer Asset Management Planning Project. Once finalized the scope of work will be put out for each firm to submit a proposal.
- The Enfield Recreation Director position has been offered to Joel King and he has accepted. This offer is conditional on a background check. Kati Jopek wants to stay on as the Regional Recreation Coordinator. She will help with the transition over the summer months. Mr. Aylesworth shared Mr. King's qualifications. He works full-time for Dartmouth.

Mrs. Smith asked how he'll run the summer camp if he works full-time. It was explained that the Camp Director takes care of the day-to-day operations of the camp.

- A downtown parking forum was hosted by EVA and moderated by Rob Taylor of the Lebanon Area Chamber of Commerce on May 23. It was a very productive initial discussion. They'll be doing a full debrief on tomorrow, Tuesday.

Ms. Stewart attended this meeting and wondered who is getting the action items. This is an important project. The biggest highlight is that the Town has a significant number of spaces in town; the issue is signage and education.

- The June issue of the Town newsletter was disseminated on Friday (June 1). Highlighted in this issue was the availability of online bill payment for property taxes. ACH (e-check) has a fee of 95 cents. Credit/debit cards can be used. There's a fee of 2.95% paid by the individual (not the Town) on each transaction.

Mr. Aylesworth offered major kudos to Alisa, Julie and Wendy for their hard work pulling everything together in advance of the 1st-issue bills being mailed out last week.

Online payment for water/sewer bills will be active by the time second quarter bills go out in early-July.

- June 22 is the grant application deadline for LCHIP for the Enfield Center Town House. We will be requesting \$15,000 for drainage/structural repairs to Enfield Center Town House. The grant request is intended to be matched 50-50 with funds from Moose Plate (\$10K) and CIP-CRF (\$5k).
- Mr. Aylesworth will be attending the Municipal Managers Association of NH annual conference on June 13-15 (Wednesday-Friday) in Portsmouth and will be on vacation the week of June 18.

PUBLIC COMMENTS

Bob Cusick: Sewer Expertise – Mr. Cusick asked if Mr. Aylesworth was able to reach John Esler. Mr. Aylesworth had not. Mr. Cusick went on to say that Mr. Esler has a lot of expertise and may be able to assist with sewer issues with Lebanon.

Bob Cusick: Jake's Property – Mr. Cusick understands someone is issuing a complaint or doing research regarding the small pond on the Maple Street side of the property.

Ms. Stewart asked if he was referring to the swale that has already been delineated.

He doesn't know who it is or what they are doing. He said we wouldn't want to let anything interfere with the project. Do they have approvals from the State?

Mr. Kiley replied, yes, the State has signed off on the project and they have a building permit.

Dwight Marchetti: Crosswalks – Mr. Marchetti wished to compliment the Town Manager. He was happy to be able to bring an issue to the Town Manager and leave with results. Specifically, he asked that the crosswalks be repainted. Mr. Aylesworth promised they'd be done by Memorial Day and they were.

Dwight Marchetti: Streetlights – Mr. Marchetti was perusing minutes a while back and came across the Energy Committee minutes of April 10th. Those minutes documented discussion of streetlights and the

Committee's recommendation to have a number of them removed. Mr. Marchetti was able to get from the Town Offices a copy of the streetlight list which identified the lights recommended for removal. There are 43 lights recommended for removal. He has heard nothing. There's been no public input. Have the Selectmen discussed this? Are the Selectmen up to speed on this? Mr. Marchetti's biggest concern is the Energy Committee minutes state, "For those lights that we are considering removing, we will ask Liberty to turn them off for 2-3 months to see if there are any issues." This leads people to believe this decision has been made.

Mr. Kluge replied that no, the Selectmen have not discussed this and he'd be appalled if this was moving forward in any way. The only recommendation he had relative to streetlights was adding one at the end of Lockeaven.

Mr. Aylesworth explained that he, Interim Police Chief Roy Holland, and Kurt Gotthardt, drove around and looked at the 90 or so lights originally recommended for removal. After review, Mr. Gotthardt was asked to report back to the Energy Committee with their input from the site visit. There has been no further discussion. While as Town Manager, Mr. Aylesworth has the authority to say what will stay or what will go he would not make that decision without discussion with the Board of Selectmen. There have been no agreements, no assurances, and no promises that any streetlights would be removed or turned off. There has only been an exchange of information.

Mr. Marchetti said the minutes say the lights will be turned off for 2-3 months to see if there are any issues. How would those issues be reported, randomly? Will residents be notified? With a history in law enforcement, Mr. Marchetti said there are issues of public safety, personal security, elderly people, women & children home alone. Who is watching these committees?

Mr. Aylesworth stated that there was never a time that he or Roy Holland gave Liberty Utilities direction to do that.

Mr. Marchetti said that one of his concerns is the day he arrived back, and before the Energy Committee had their April meeting, the streetlight by his home (which is recommended for removal) was out. He made three calls to the Police Department and it was 5 weeks before the streetlight was back on.

Mr. Kluge replied that he does not think it was shut off.

Ms. Stewart talked to Holly West, her sister, who is a member of the Energy Committee. Mrs. West missed the April meeting of the Energy Committee, but she wasn't in the loop on this either. There may not even be a full consensus of the Committee. Ms. Stewart thinks they have more work to do.

Mr. Aylesworth said he would not make a unilateral decision. There will be public discussion before there's any action taken.

Mr. Marchetti stated it would not be a discussion, it will be a public hearing; a large one. The way this citizen reads this, it says we're going to turn lights off.

Mrs. Smith said nothing will be shut off without discussion first.

Mr. Aylesworth acknowledged Mr. Marchetti's concerns. Simply turning off the lights is not the way it's going to happen.

Mr. Marchetti said citizens need to be notified.

David Beaufait: May 25 Minutes/Mascoma Sailing Club – Dr. Beaufait met with Mr. Aylesworth earlier today. The intent of the Sailing Club is to continue to work with the Town. They look forward to cooperation between the Club and the Town. There's been a breakdown in communication.

Discussion ensued regarding the alleyway between moorings. When they were first put in the wind shifted and the boats drifted, closing up the alleyway. That has been corrected.

Mr. Kluge said that at the last meeting the Board primary concern and the consensus of the Board was that no private entity has real estate rights in a public park. It appears the Sailing Club is stashing dinghies on the property and has a kayak stand. The State is adamant that the property be open to all.

Dr. Beaufait said the Club has had a long-standing arrangement with the State and the Town. The dinghies would be a huge liability issue if they were not secured. We can talk about arrangements. It's understood the Board doesn't want unregulated use by anyone. He also pointed out there are several boats moored that aren't from the Sailing Club.

Ed McLaughlin said, with all due respect, the Sailing Club has shown respect to the Town and the reverse should also be true. There should be any acrimony. The Sailing Club is a positive asset and we should allow that facility be a benefit to the Community with cooperation between us.

Ms. Stewart said it's disappointing. This is a facility for everyone. We're asking for a partnership so people feel like this is a park open for all.

Mr. McLaughlin said this is an asset and should be open, but thinks we need to work with the Sailing Club as partners.

Mr. Kluge said the Sailing Club is a private organization.

Mr. McLaughlin believes the Selectmen can enter into an agreement with a non-profit.

Mr. Aylesworth said he and Dr. Beaufait had a good conversation today. The tone of the minutes was largely shaped by the incoming email correspondence. We all need to be on the same page. We want a partnership of not just the Sailing Club but multiple groups. The service of the Sailing Club is recognized, but from a policy setting standpoint we need to treat groups the same.

Mr. McLaughlin said the only goal has been to purchase the land. We don't have a plan.

Mrs. Smith said we need to hire an engineer or landscape architect to design the park. To be clear, this would be done with donated funds, not Town funds.

Mr. Aylesworth said other groups and non-profits may have ideas on how to use the property. We have to be mindful of everyone's needs.

Mrs. Smith agreed. Discussion took place with snowmobilers regarding a mutually agreeable location for lake access.

Celie Aufiero said when this began we had a plan.

Mrs. Smith clarified that the process was a charrette, a vision of what could be rather than a concrete plan. Now we can take a closer look at that vision and choose what we want to include and what we don't. For instance, public toilets are not likely. Who would maintain and clean them?

Ms. Stewart added that the Town needs to discuss how to maintain the property and whether the Town wants to commit to putting money in the budget.

Mr. Kluge asked that the meeting move on to other matters.

Dr. Beaufait said he and Mr. Aylesworth and anyone the Selectmen may delegate, are happy to work together. He encouraged Mr. Kluge to provide strong input as he would rather know on what points they agree or disagree.

PUBLIC HEARING – 6:30 PM

Resolution, Sewer Ordinance Amendment & Sewer Assessments Lakeview Condominiums and Shaker Landing Condominiums

Mrs. Smith read the public hearing notice stating the purpose of the public hearing is to discuss and act upon the adoption of a resolution relative to the authorization of sewer assessments for the Lakeview Condominiums and Shaker Landing Condominiums sewer projects; to discuss and act upon amendments to the Municipal Sewer Ordinance needed to effectuate the terms of the resolution; and furthermore, to discuss and act upon the setting of sewer assessments for property owners of Lakeview Condominiums and Shaker Landing Condominiums being served by the NH Route 4 A and Shaker Landing sewer extensions, respectively.

Ms. Stewart moved to open the Public Hearing at 6:49 PM, Mr. Kluge seconded, vote unanimous in favor of the motion, vote 3-0.

Mr. Aylesworth provided background on the issues for discussion. There are two action items necessary to codify the betterment assessment districts for which borrowing was authorized at 2016 Town Meeting. The Board must also establish a method of obtaining the funds to pay back the loans. This will be done through betterment assessments following approval of a resolution and Sewer Ordinance amendment.

In both the resolution and the Sewer Ordinance amendment, changes and additions are identified in bold italics. This includes changing the payback period for Lakeview Condominiums from 30 years to 28 years in semi-annual payments rather than annual payments, which covers the repayment of the USDA loan over a 28 year period and the Clean Water State Revolving Fund (CW-SRF) loan over a 20 year period. Changes also include adding Shaker Landing Condominiums as a Betterment District with repayment of CW-SRF funding over a 20 year period in semi-annual installments.

Once the proposed language changes are approved the Board can discuss the amount of the assessments.

Ms. Stewart asked if these changes had been reviewed by Town Counsel.

Mr. Aylesworth said no substantive changes were made to the original documents that were drafted by Town Counsel, so no they had not been reviewed.

Mike Moore of the Lakeview Homeowners' Association noted the amendment is simply correcting some language. The project is not yet complete, so will assessments be based on the estimate provided at this meeting? Is it carved in stone?

Mr. Moore was informed that before discussion of assessment amounts, the resolution and ordinance amendments must be adopted. Numbers can then be discussed.

There was no public comment on the proposed resolution or Sewer Ordinance amendments.

Mr. Kluge move to authorize sewer assessments and adoption of the resolution, Mrs. Smith seconded, vote unanimous in favor of the motion, vote 3-0.

Mr. Kluge moved to amend the Sewer Ordinance Article 17 Sewer Assessment, Mrs. Smith seconded, vote unanimous in favor of the motion, vote 3-0.

There are two assessments to be determined: assessments for Lakeview Condominiums and assessments for Shaker Landing Condominiums. Mr. Aylesworth said aspects of the Lakeview (NH Route 4A Extension) are still ongoing. The best educated estimate for work completed to be completed by the end of June is \$3,103,000. Approximately \$300,000 is allowed for remaining work and project oversight. This is not pulled from the air, so is a reasonable estimate. Correction would be made to subsequent assessments based on final project costs, so the Board is really voting on the 1st semi-annual assessment.

Mike Moore asked if this is the total cost, plus interest?

Mr. Aylesworth said he is correct; this is the total cost with interest. For Lakeview, there would be semi-annual assessments for the first 20 years that would be reduced for the remaining 8 years. The calculation is for each unit's cost over the life of the loan.

Mr. Moore asked if paid off now it would cost \$21,000 and if he paid it over 28 years it would be \$21,000?

Mr. Aylesworth said the benefit of paying off early is removal of the lien on the property.

Mr. Moore feels this is inflating the cost the owner has to pay.

Mr. Kluge said someone has to pay the interest or the Town would have to.

Mr. Aylesworth explained that Town Counsel was consulted. When you go through the many examples of paying off early it has a domino effect.

Ms. Stewart agreed. We'd have constant adjustments. The problem isn't the payment schedule, but the calculations to determine this.

Mr. Kluge pointed out this should not be something new and scary. This was set up early in the process.

A member of the public said he thought Lakeview would get a credit for anyone who connects to the extension later on. This doesn't address that.

Mr. Aylesworth explained there are 6 to 8 connection points for homes to connect to the force main in clusters. They cannot connect individually. As new customers tie in there will be adjustments to Lakeview's assessments. That's an easier adjustment to assessments than adjustments for early payment. Lakeview Condo owners will never pay more than the 1st assessment; it won't get worse than what's presented at this hearing.

Mr. Gotthardt requested clarification. Is the lender guaranteed the amount of interest for the life of the loan?

Mr. Aylesworth would have to do further research on that issue. There is no penalty for pre-payment.

Mr. Cusick said the Town is guaranteeing this loan. We were led to believe this would be no additional burden on the Town to do this. The Town voted to go forth and help thy neighbor and we can't put it on the Town to do these calculations all the time.

It was pointed out by a member of the public that Lakeview added over 1/4 of the user numbers and now they're paying for a deficit they had no part in creating.

Mr. Kluge pointed out the Town could have continued to say no to the connection.

Mr. Moore responded that Lakeview is paying every penny of this extension and the need to understand how repayment will be made.

Mr. Kluge informed the audience that the Town hired an attorney to review this. This was the attorney's cautious advice. We hired an expert.

Mr. Aylesworth clarified Mr. Moore's point that if a number of people pre-paid and the loan is paid off early the benefit should go to those who prepaid.

Discussion ensued regarding the administrative difficulties with tracking down those who pre-paid and may have relocated to parts unknown, as well as the complicated calculations that would be required with each individual pre-payment. Ms. Stewart said to do that we'd need someone to consult.

Mr. Kluge said that after bringing this all back to the Town's attorney, if people stop paying we have to be able to lien to the extent that we can sell the property. It needs to be nice and clean and not tangle up with other things. Mr. Kluge strongly recommended bringing the Town Attorney in before anything else.

Mr. Kiley suggesting having a period of time to allow prepayments, such as pay off in the first year, nothing.

Mr. Kluge says he does not want to adopt 1 cent of obligation.

Mr. Moore also doesn't want the Town to pay anything.

Mr. McLaughlin said that by doing a flat rate it's a hedge for those who don't pay.

Mr. Aylesworth explained there's another way to hedge. A handout was available to those present, which Mr. Aylesworth explained. Starting with the Lakeview Assessments:

Total Project Cost BEFORE INTEREST	\$3,103,000.00
Funding Source	
USDA Loan (\$1,172,000 principal + 2.25% int. over 28 years)	1,585,939.37
USDA Grant	920,000.00
CW-SRF (\$1,011,000 – 10% principal forgiveness + 2.55% int. over 20 years)	<u>1,172,870.00</u>
Total Project Cost AFTER INTEREST	\$3,678,809.37
Total Borrowed Cost AFTER INTEREST (Grant Funding Deducted)	\$2,758,809.37

Lakeview Assessment:

Years 1-20 (Repayment of USDA & CW-SRF) \$880.04 annually (\$440.02 semi-annually)

Years 21-28 (Repayment of USDA only) \$432.37 annually (\$216.19 semi-annually)

The grant amount of \$920,000 is a conservative number and may be more. On the advice of Town Counsel the first two assessments would include an additional \$500 deposit on the assessments so we have enough money to make payments, assuming about 5% non-payment. The Town would be banking \$131,000 for the life of the loan. Therefore, the first two installment payments would be \$940.02 each.

Board members expressed concern over the impact this would have on Lakeview owners as some may have difficulty paying this amount all at once. Mr. Aylesworth said it could be phased in over more years. The Town’s attorney recommendation was \$1,000 in the first payment. Mr. Aylesworth understands that may cause difficulty and is open to spreading it out, but would not recommend doing away with it altogether.

Mr. Cusick asked what 5% of a year’s loan payment was.

Mr. Aylesworth explained that because the Town would be assessing 5% for the entire life of the loan and delinquencies could be random over time this helps us cover that.

Mr. Cusick said if the Town needs a reserve then maybe spread it out over 3, 4 or 5 years.

In response to a question from the public about simply adding 5% to each assessment, Mr. Aylesworth explained that the Town wants the resources on hand up front. Delinquencies won’t be even, it’s the law of averages.

Mr. Aylesworth explained that timing of the assessments is planned semi-annually are roughly aligned with when our loan payments are due. USDA will have payments due July 12 and Jan 12 each year. We want to have assessments on or about the 2nd & 4th quarter sewer bills for cash flow purposes.

Mr. Kluge moved to talk to the Town’s attorney to see the possibilities of spreading out the additional amount over some time. There was no second.

Mr. Aylesworth responded that the goal was to have assessments prepared to go out with the next sewer bill and the Board would not be meeting again before then. He suggested voted conditional approval, pending attorney review, and leaving it up to the Town Manager.

Mr. Kluge is OK fine with maybe 5 years with an extra \$100 each payment.

Mrs. Smith moved to add \$100 to each semi-annual assessment, as presented, for the first 5 years, Mr. Kluge seconded, vote unanimous in favor of the motion, vote 3-0.

Kevin DelMastro noted that the assessment amounts are what Lakeview homeowners were expecting; the extra \$1,000 they were not.

The Board next discussed Shaker Landing Assessments. The Shaker Landing project is complete so these costs are known. The Shaker Landing project qualified only for CW-SRF funding.

Total Project Cost BEFORE INTEREST	\$394,537.52
10% principal forgiveness	39,453.75

Funding Source:	
CW-SRF (\$355,083.77 + 2.55% int. over 20 years)	<u>457,706.00</u>
Total Project Cost AFTER INTEREST	\$457,706.00

Shaker Landing Assessment:
Years 1-20 \$635.70 annually (\$317.85 semi-annually)

Under the initial scenario adding 5% and applying it to the first two payments would have resulted in two double payments, meaning two payments of \$635.70, then semi-annual payments of \$317.85 thereafter. Mr. Aylesworth guesses the Board would want to spread this out as well.

Ms. Stewart wondered if it could be a more even payment.

Mr. Aylesworth replied that it could be \$100 additional on payments for the first 5 years and pay it off sooner. So for the first 5 years each semi-annual payment would be \$417.85.

Mr. Kluge moved to approve an additional \$100 to each semi-annual assessment, as presented, for the first 5 years, Mrs. Smith seconded. Mr. Kluge and Mrs. Smith voted in favor of the motion.

Ms. Stewart wanted clarification that the \$1,000 was not “being returned” to the Lakeview owner as commented by someone during the discussion.

Mr. Aylesworth said it would not be returned, but would be credited, coming off the final balance.

Following the clarification, Ms. Stewart also voted in favor of the motion. The motion to approve an additional \$100 to each semi-annual assessment, as presented, for the first five years was approved unanimously by a vote of 3-0.

Mrs. Smith moved to close the Public Hearing at 7:32 PM, Ms. Stewart seconded, vote unanimous in favor of the motion, vote 3-0. The Public Hearing was closed.

BUSINESS

Tax Deeding: Request for Delay of Pending Tax Deeding – 394 George Hill Road - David L. Stewart had requested additional time to secure financing to pay off the delinquent property taxes. He was working with Citizen’s Bank, but was unable to get financing from that institution. He has since applied to Title Mortgage Solutions and is in discussions with Mascoma Savings Bank. Part of his problem with financing is that his mortgage, held by a private individual, is not reported to credit agencies, which negatively affects his credit even though he’s made all of his payments.

Mrs. Smith asked Mr. Stewart about the amount he was trying to borrow. She was informed by Mr. Stewart that he was requesting enough money to pay off the delinquent property taxes as well as the existing mortgage. He has a lot of equity in his home since the amount the property is assessed for is well over the amount he owes.

Mr. Aylesworth asked if Mr. Stewart was requesting more time and if so, how much.

Mr. Stewart said maybe until the next meeting.

The Board said they were looking for a letter from a bank stating the Stewarts were looking for financing.

Mr. Kluge said they could give Mr. Stewart another month.

Mr. Aylesworth asked if this was a firm deadline.

The Board agreed it was a firm deadline. Mr. Kluge stressed to Mr. Stewart that at the July 2nd meeting the Board will be as tough as they can be.

Tax Deeding – Two other properties are up for deeding, one which is land only located on Crystal Lake Road, Map 12 Lot 5. There is no reason cited in the past not to accept the deed on this one. Ms. Bonnette noted that this property had been taken for non-payment of taxes in the past. If the Board accepts the deed the former owner has the opportunity to redeem it.

Mrs. Smith made the motion to move forward with the deeding of Map 12 Lot 5 owned by the Estates of Willow Stewart and Timothy Parker, Mr. Kluge seconded, vote unanimous in favor of the motion, vote 3-0.

Property located at 468 Shaker Boulevard, with a building on it, has an outstanding balance of \$1,579. Mr. Kluge made the motion to move forward with the deeding process on this property, Mrs. Smith seconded, vote unanimous in favor of the motion, vote 3-0.

The Board will discuss the Cable TV Franchise Renewal Agreement in non-public session, so passed over this issue for the time being.

Liening Property for Non-payment of Water and Sewer Charges – Past policy has been to lien only water and/or sewer bills that are delinquent in the amount of \$250 or more, not in aggregate, but individually. This has caused problems in that multiple years of delinquent bills that individually are less than \$250 can add up over time. Liening for delinquent water and/or sewer bills can only be done for the prior year, not for years before that.

Mr. Aylesworth recommends eliminating the \$250 threshold and liening all amounts that are delinquent. Liens would be place once a year at the same time liens are processed for taxes.

Ms. Bonnette pointed out that the new Avitar tax collection software groups property taxes, water and sewer bills for the purposes of liening, so this would not cause a lot of extra work for staff aside from perhaps a greater number of them.

Ms. Stewart moved to change the policy on liening of properties for non-payment of water and/or sewer bills to eliminate the \$250 threshold and lien all delinquent amounts, Mr. Kluge seconded, vote unanimous in favor of the motion, vote 3-0.

Shakoma Beach & Park Hours: Propose Sunrise to Sunset – Mr. Aylesworth explained that now the park closes at 9 PM. In summer that makes sense, but in winter it makes less sense. Some places have the hours of sunrise to sunset. Interim Police Chief Roy Holland is supportive of this.

Mrs. Smith asked how this would affect snowmobilers.

Mr. Aylesworth said this would apply to the Athletic Fields and Huse Park. Access to the lake they are only crossing over the property.

Dr. Beaufait said kids play basketball under the lights, sometimes past 10 PM; that's something to think about.

Mrs. Smith asked if it might make sense to pull Huse Park from the list.

Mr. Marchetti asked if parking was plowed. He was informed that the Lakeside Park parking lot was plowed, but the Upper Beach Parking Lot was not plowed.

Mr. Kluge wondered if perhaps no change was needed; just leave it the way it is.

Mr. Aylesworth proposed, rather than take any action now, let's revisit in July.

Mr. Marchetti noted that if you don't have an ordinance one should be created so it can be enforced by law enforcement.

NH-Route 4A Sewer Extension / Shaker Landing Sewer Update – Previously discussed during Town Manager's Report.

Mascoma Lakeside Park: Donations to Mascoma Lakeside Park Expendable Trust Fund: \$1,720 in aggregate – Vote Required – Mr. Kluge moved to accept donations to the Mascoma Lakeside Park Expendable Trust Fund totaling \$1,720, Mrs. Smith seconded. Ms. Stewart had momentarily stepped out of the room. Vote in favor 2-0, motion carried.

Donations to Mascoma Valley Parks & Recreation: Listen Community Services: \$705 in aggregate – Vote Required – Mrs. Smith moved to accept donations from LISTEN totaling \$705 for Enfield Recreation Camp Scholarships, Mr. Kluge seconded. Mrs. Stewart had momentarily stepped out of the room. Vote in favor 2-0, motion carried.

Ms. Stewart returned to the meeting at this time.

ADMINISTRATIVE ITEMS

None.

OTHER BUSINESS, IF ANY

Non-Public Session: Cable TV Franchise Renewal Agreement – Mr. Kluge move to enter into non-public session to discuss the proposed Comcast Cable Franchise Agreement, [RSA 91-A:3 II](#) at 7:53 PM, Mrs. Smith seconded. Roll call vote: Mr. Kluge –aye, Mrs. Smith – aye, Ms. Stewart – aye, vote unanimous in favor of the motion.

Mr. Kluge moved to come out of non-public at 8:05 PM, Mrs. Smith seconded, vote unanimous in favor of the motion, vote 3-0.

Mr. Kluge moved to seal the minutes of the discussion of the Comcast Cable Franchise Agreement, Mrs. Smith seconded, vote unanimous in favor of the motion, vote 3-0.

The Town's legal counsel advising on the Comcast Cable Franchise Agreement, Katherine Miller of Donahue, Tucker & Ciandella, can meet with the Board of Selectmen at their second meeting of July.

NEXT MEETING

Monday, July 2, 2018, 6 PM, Public Works Facility, 74 Lockehaven Road, Enfield

ADJOURNMENT

Mrs. Smith moved to adjourn at 8:05 PM, Ms. Stewart seconded, vote unanimous in favor of the motion, vote 3-0. Meeting adjourned.

Meredith C. Smith, Chairman

John W. Kluge

Katherine D. P. Stewart
Enfield Board of Selectmen